

## BEHAVIORAL EXPECTATIONS

Positive interaction among students, faculty, guides, and local people is a hallmark of all Week Without Walls projects and trips. All students are expected to behave at all times according to the school rules as stated in the Student Parent Handbook. It is unacceptable for students to inconvenience others, or jeopardize the safety of the group. Students are expected to study the project expectations and trip schedule and ensure they have the physical ability to participate in ALL prescribed activities.

NOVA school rules are in effect during the entire duration of the program, inclusive of transfers to and from any points of departure / return. Regular prohibitions regarding insubordination, tobacco, illegal non-prescription drugs and alcohol will be in effect at all times. Curfew violations or going to “off limits” areas will not be tolerated and all laws of the local country must be obeyed. Chaperones, in consultation with the administration, have full authority to send home a student whose conduct is contrary to stated rules, or otherwise compromises the safety of the group.

If it is necessary to send a student home, it will be at the parent’s expense. In such cases parents would be contacted immediately, and involved in the process to the maximum extent possible.

## SUBSTANCE ABUSE POLICY (NICOTINE, ALCOHOL, DRUGS)

The school has zero-tolerance for the use, possession, or distribution of nicotine, alcohol and illegal drugs, and drug paraphernalia. No student shall possess, use, transmit, or attempt to possess, use or transmit, or be under the influence of above-listed substances on school premises or off school premises at a school-sponsored or school-related activity.

“Use” by definition is when a student has voluntarily introduced, by any means into his or her body a prohibited substance recently enough that it is detectable by the student’s physical appearance, actions, breath, speech or chemical analysis.

“Under the influence” is defined as not having the normal use of mental or physical faculties due to the use of the drug or alcohol. A student is considered to be under the influence when he/she tests positive for any prohibited substance at any level. That student need not be legally intoxicated (as prescribed by the laws of Macedonia, US, UK, or Canada, or any applicable local laws) in order to be considered under the influence.

Where there is a reasonable suspicion that any student is using or otherwise under the influence of a prohibited substance in violation of school policies, a School Administrator or their designee may direct that the student submits (i) a breath-analyzer test; or (ii) chemical urine analysis (a Substance Test) to determine what, if any, prohibited substances have been used. In this instance, a student would be taken to a physician to be tested in the presence of a school representative. By signing the permission to send students to Week Without Walls project / trips parents agree that under reasonable suspicion, their children may be tested in the presence of a chaperon teacher, as a school representative, to determine whether prohibited substances have been used. Students refusing to be tested will be removed from Week Without Walls projects / trips and recommended for expulsion, and their parents notified.

## WEEK WITHOUT WALLS CURFEW

The student participant curfew is 11:00 pm for *all nights* of Week Without Walls events. Chaperon teachers may set earlier curfew times. **Chaperon teachers WILL NOT extend curfew times.**

## INFRACTIONS & CONSEQUENCES

INFRACTION	CONSEQUENCES
<b>Violation of Substance Abuse Policy (nicotine, alcohol and drugs)</b>	<ul style="list-style-type: none"><li>- School administration, chaperone teacher and parents/guardians are informed;</li><li>- All reasonable efforts are made to return student home at parents' expense;</li><li>- A behavioral demerit is issued; violation is recorded, and will be reflected in student records and transcripts;</li><li>- Student receives an automatic F for Week Without Walls program;</li><li>- Student will be ineligible for any academic award for the current academic year;</li><li>- Student will be suspended for the following year of all school trips</li></ul>
<b>Violation of Curfew Policy</b>	<ul style="list-style-type: none"><li>- School administration, chaperone teacher and parents/guardians are informed</li><li>- A behavioral demerit is issued</li><li>- If determined a major violation of curfew then:<ul style="list-style-type: none"><li>- All reasonable efforts are made to return student home at parents' expense</li><li>- Violation is recorded, and will be reflected in student records and transcripts</li><li>- Student will receive an F for Week Without Walls program</li><li>- Student will be ineligible for any academic award for the current academic year;</li><li>- Student will be suspended for the following year of all school trips</li></ul></li></ul>